



BANGLADESH GARMENTS ACCESSORIES & PACKAGING MANUFACTURERS & EXPORTERS ASSOCIATION [BGAPMEA]

বাংলাদেশ গার্মেন্টস্ এক্সেসরিজ এন্ড প্যাকেজিং ম্যানুফ্যাকচারার্স এন্ড এক্সপোর্টার্স এসোসিয়েশন (বিজিএপিএমইএ)

No. BGAPMEA/NBR/BTTI Training/August-2023/310

Date : 27-07-2023

Honorable members of BGAPMEA.

Subject : Invitation to participate in 3(three) months "Professional Skill Development Certificate Course on Customs, Bond, VAT & Income Tax" with special emphasis on BGAPMEA, BGMEA, BKMEA, BTMA & other stakeholder's practical & regular issues that held on 26 August to 2 december, 2023 at BGAPMEA Institute of Packaging & Accessories (BIPA), Dhaka.

Dear Sir,

Assalamualikum,

We are delighted to inform you that BGAPMEA Institute of Packaging & Accessories (BIPA) in cooperation with Bangladesh Tax Training Institute (BTTI) is going to organize a 03(three) months **Professional Skill Development Certificate Course on "Customs, Bond, VAT & Income Tax"**. This program is to be held on **26 August to 2 December, 2023 at BGAPMEA Institute of Packaging & Accessories (BIPA), 273/3, West Manikdi (3rd floor), ECB Chattar-Mirpur DOHS Link Road, Dhaka Cantonment, Dhaka.** The senior level following Officials of National Board of Revenue (NBR) would be the Resource persons.

Dr. Abdul Mannan Sikder, Member (Grade-1), VAT Policy, LPR, National Board of Revenue;
Dr. Sams Uddin Ahmed, Member, Tax Policy, National Board of Revenue;
Mr. Md. Azizur Rahman, Commissioner, Customs Bond Commissionerate, Dhaka (North);
Kazi Mostafizur Rahman, Director General, VAT Online Project & Commissioner, Customs Bond Risk Commissionerate; and
Mr. M. Fakhurul Alam, Director General, Customs Intelligence and Investigation Directorate, Dhaka.

Training course fee Tk. 25,000/- (Registration fee-5,000/- + Tuition fee-20,000/-) per person (during the training session said related matters consultation is free for BGAPMEA's members).


If any query, please contact with **Mr. Md. Abdul Halim (Jahangir)**, Joint Secretary, BGAPMEA, Cell: 01817564993, E-mail: bgapmea@gmail.com

Deadline for sending nomination (mentioning name, designation, Cell no. & e-mail) in your Company letter head pad with the Pay Order in favour of 'BGAPMEA' is on or before 17th August, 2023 Thursday.

You are cordially invited to participate in the training program or s nominate your Executive/s to participate in the training program which are specially tailored to meet their professional needs. Training should be enrolled on first come first serve basis.

Your kind co-operation in this regard would be highly appreciated.

With best regards.


(**Mohammad Moazzem Hossain Moti**)
President

Enclosure:

Training Module (02 pages).

Copy for information:

01. 1st Vice-President, BGAPMEA, Chattogram with a request to circulate this letter among the members of Chattogram Region. E-mail: bgapmeactregion@gmail.com

02. 2nd Vice-President, BGAPMEA, Dhaka. E-mail: salimsans@yahoo.com

03. Chairman, Standing Committee on BIPA, BGAPMEA. E-mail: raj@wanbanla.com

Mobile: 01712 988982, Email: bgapmea@gmail.com, info@bgapmea.org, www.bgapmea.org

Regional Office, Tanyatanee 4th Floor, CD Training, Amal Road, Lalkhan Bazar, Chattogram. Email: bgapmeactregion@gmail.com

“Certificate Course on Customs, Bond, VAT & Income Tax”

(with special emphasis on practical jobs oriented in Customs, Bond, VAT and Income Tax sectors)

Organized by Bangladesh Garments Accessories & Packaging Manufacturers & Exporters Association (BGAPMEA) in association with Bangladesh Tax Training Institute (BTII)

- Venue** : **BGAPMEA Institute of Packaging & Accessories (BIPA)**
Belkuchi House, 273/3, West Manikdi (3rd floor), ECB Chattar-Mirpur DOHS Link Road, Dhaka Cantonment, Dhaka.
(nearer at Kalshi Steel Bridge)
- Duration** : **03 Months** (26 August to 02 December, 2023), **Every Saturday**
from 03:00pm to 5:00 pm & 5:30 pm to 8:00 pm.
- Class Method** : Physical with practical case study.
- Class materials** : Booklet, necessary lecture sheet and PPT slide will be provided to each trainee.
- Registration Fee** : Tk. 25,000/- (twenty five thousand) per trainee (without VAT & Tax).
- Seat** : 40 (1st come 1st registration)

Application Process: Just apply with name, designation, company name, e-mail, cell no. though e-mail to bgapmea@gmail.com & deposit money to BGAPMEA Bank Account (“BGAPMEA”, **SND Account No. 1201000011598, Jamuna Bank Ltd., Kalshi Sub Branch, Mirpur, Dhaka, SWIFT code: JAMUBDDH054**) or in Cash to **Mr. Md. Abul Bashar**, Deputy Chief Accounts Officer, BGAPMEA, Cell: 01768676037).

Contact Person : **Mr. Md. Abdul Halim (Jahangir)**, Joint Secretary, BGAPMEA, Dhaka, Cell: 01817564993.

Course Details

Module-1:

Customs, Bond, Export/Import, Baggage rules, total Procedure and Formalities:

Class 1: Act and Objectives of Bangladesh Customs, Export-Import Policy. It's Functions

Class 2: Customs Assessment & Clearance Procedure for Export- Import functions.

Class 3: Major customs procedure, Offence, Penalty & Appeal under Customs act-



Class-9: Appeal & Electronic Process, Offence & Penalty, Refund, 10: TP, DTAA, Tax Holiday, GAAR

Class-10: Depreciation, Amortization, brief about schedules, SROs etc.

The course best for:

Commercial Officer, Executive Director and CEO, Production Officer, CA & Law Firm, Supply Chain Manager, Sales Import Export Executive, Supply Chain Executive, Joint Director, Logistics Manager, Executive VAT, Business Development Manager, Finance Secretary, Health and Safety Executive, Head of Finance and Operations, Business Owner, Banker, Advocate, Income Tax Lawyer, CA Students, Business graduates, LLB Students, Deputy General Manager (DGM)

Admission requirements:

- Minimum Bachelor's degree from any university/university-college.
- Minimum 03 years of working experience in the field of VAT & Tax.
- 02 passport-size photographs.
- Photocopy of NID/Passport.
- Admission Last Date: **August 17, 2023**
- Course Fee: Total = **25,000/-** (Registration fee: 5000/- + Tuition fee Tk. 20,000/-)

Recommended reading materials/textbooks:

Will be advised during particular session.

Recommended websites:

Bangladesh customs: www.bangladeshcustoms.gov.bd

Ministry of commerce: www.mincom.gov.bd

World trade organization: www.wto.org

World customs organization: www.wcoomd.org

